

**Town of La Pointe Zoning  
Town Plan Commission Special Monthly Meeting Minutes  
August 3, 2011**

**Town Plan Commission (TPC) Members Present:** Ted Pallas, Chair, Larry Whalen, Greg Thury, Suellen Soucek, Carey Baxter (5).

**Town Plan Commission Members Absent:** Charlie Brummer, Ron Madich (2).

**Public Present:** none.

**Town Staff Members Present:** J. Croonborg-Murphy (1).

**I. Call to Order/Roll Call**

Chair Pallas called the meeting to order at 4:31 PM at the Town Hall. Roll call reflected members present or absent as recorded above.

**II. Public Comment**

S. Soucek reads aloud a letter she has submitted (attached to these minutes and part of the permanent record).

(Audio recording fails at this point. Minutes are hereafter written from Town Plan Commission members' notes only).

**III. Approval of Previous Meeting Minutes**

**a. Town Plan Commission Special Monthly Meeting second draft, July 6, 2011**

Postponed until next meeting.

**b. Town Plan Commission Public Hearing, July 13, 2011**

G. Thury moves to postpone review of Town Plan Commission Public Hearing minutes of July 13, 2011 until next meeting. C. Baxter seconds. All in favor,, 5 aye. Motion Carries.

**c. Town Plan Commission Regular Monthly Meeting, July 27, 2011**

- In item III.a, fifth bullet point, second sentence, change *"their"* to *"there."*
- In item IX, change *"5 pm"* to *"4:30 pm."*

Chair Pallas moves to approve the Town Plan Commission Regular Monthly Meeting minutes of July 27, 2011, as amended. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

**IV. Zoning Administrator's Report**

The Zoning Administrator states that she will be gone for about a month for maternity leave in September-October. During that time Chair Pallas and C. Brummer will determine permits. She will return part to full time after that.

**V. Consideration and/or Action of Permit Applications**

G. Thury makes a motion to move item V.b up on the agenda at this time. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

**a. Krubsack, Gary RE: Add/alter and fill at 796 South Shore Rd, LP #014-00210-0800.**

Discussion ensues regarding interpretation of the front of the lot. It was decided by the Town Plan Commission that the front would remain on South Shore Drive.

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G. Thury moves to approve Add/Alter and Fill permit application at 796 South Shore Rd, LP #014-00210-0800. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

**b. Hartzell, Robert RE: New construction and road access for 4-unit condominium on Mondamin Tr, LP #014-00206-1302 and LP #014-00206-1303.**

Discussion ensues regarding Mr. Hartzell's permit applications and the WI-DNR wetland inspections and his moving the driveways to avoid the wetlands (Mr. Hartzell amended his application to avoid wetland fill). The Zoning Administrator states that the sanitary permits are in order and that it appeared that the parking requirements were in order.

Chair Pallas moves to approve the permit application for LP #014-00206-1302. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

Chair Pallas moves to approve the permit application for LP #014-00206-1302 with the condition that the wetland fill is required per WI-DNR requirements. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

G. Thury moves to resume agenda as posted. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

**c. Murphy, Michael RE: New construction at 301 Mondamin Tr., LP #014-00206-2300.**

The Zoning Administrator recused herself from the table and sat in the audience for this item. Chair Pallas was the designated official for this permit application as the Zoning Administrator has a conflict of interest. The Town Plan Commission discussed the history of the non-conforming lot.

G. Thury moves to approve the new construction at 301 Mondamin Tr., LP #014-00206-2300, pending Chair Pallas's inspection of the lot. S. Soucek seconds. All in favor, 5 aye. Motion Carries.

**VI. New Business**

**VII. Old Business**

**a. Zoning Ordinance Revision Project**

**Review and possibly make changes to 2<sup>nd</sup> Draft per comments received at July 13 and July 20, 2011 Public Hearings**

Postponed until the special meeting on August 10, 2011.

**b. Mandatory review of Comprehensive Plan**

Postponed until next meeting.

**VIII. Future Agenda Items**

- Review of approved Town Plan Commission minutes of July 13, 2011.

**IX. Schedule Future Meetings**

- Town Plan Commission Special Meeting to be held August 10, 2011, at 4 pm (review of Zoning Ordinance Revision 2<sup>nd</sup> draft).

**X. Adjournment**

G. Thury moves to adjourn. C. Baxter seconds. All in favor. Motion Carries. Meeting ends at 5:15 pm.

**Town Plan Commission minutes respectfully submitted by Margaretta Kusch, ZCA on Monday, August 22, 2011.**

**Town Plan Commission minutes approved as amended by Margaretta Kusch, ZCA on Wednesday, September 21, 2011.**

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